

August 13, 2020

Regular Meeting Via Teleconference

BE IT REMEMBERED, that on the 13th day of August, A.D., 2020 there was held a Regular Meeting Via Teleconference of the Honorable Commissioners' Court of Willacy County, Texas at the County Judge's Office, 576 West Main, in the City of Raymondville, Texas for the purpose of transacting the following agenda:

1. Call to Order.
2. Roll Call / Establishment of Quorum.
3. Invocation / Pledge.
4. Public Comment (s).
5. Approval of Previous Minutes as follows: ACTION REQUIRED
 - July 9, 2020 Regular Meeting via Teleconference
 - July 23, 2020 Regular Meeting via Teleconference
 - July 30, 2020 Emergency Meeting
6. Presentation – TxDOT to provide monthly updates.
7. Update on the 1st month progress of Texas Veterans Commission Grant “Beacon for Willacy”.
8. Update on the 2020 Census.
9. Update on the Willacy County TDA contract No. 7219113 TDHCA, short –term financial assistance for Colonia residents in Cameron and Willacy Counties impacted by Public Health and Economic Crisis resulting from the coronavirus.
10. Discussion and Action to approve Proclamation recognizing August 9-15, 2020 as American Wind Week. ACTION REQUIRED
11. Consideration and Action to approve Emergency Purchase of equipment due to hurricane. ACTION REQUIRED.
12. Approval of County Clerk to purchase (2) Two computers funded from Account Number 01-2126 County Clerk's E-Filing Fees, 3408 Revenue and Miscellaneous Fee Utilization Account. ACTION REQUIRED.
13. Discussion and Action to approve preliminary plat for Romero Subdivision located on Ninth Street in Lasara, Tx. ACTION REQUIRED.
14. Discuss, Consider and Select an Engineering firm to complete application and project implementation for CDBG-Mitigation (MIT) funding through the General Land Office. ACTION REQUIRED.

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15. Consider and discuss authorization to issue requests for proposals (RFP) for administrative services and requests for qualifications (RFQs) for engineering services related to the 2021-2022 Community Development Block Grant (CDBG) program administered by the Texas Department of Agriculture (TDA). ACTION REQUIRED
16. Discussion and Approval of Memorandum of Understanding between the Willacy County District Attorney's Office and the City of Raymondville for official designation of current office space at the Raymondville Police Department as the WCDA Crime Victims Office for use in assisting crime victims. ACTION REQUIRED.
17. Discussion and Action on Assistance for Debris Removal and Disposal for Precinct 4. ACTION REQUIRED.
18. Discussion and Action to approve Precinct 4 employees to be paid overtime pay from 7/26/20 through 8/7/20. ACTION REQUIRED.
19. Discussion and Action to approve Air Purifiers for the Community Safe Room. ACTION REQUIRED.
20. Discussion and Action to accept award from the Texas Historical Commission for the Texas Historic Courthouse Preservation Program (THCPP) funding for the development of architectural plans and specifications for the Willacy County Courthouse. ACTION REQUIRED.
21. Discussion and Action to approve going out for Bids for removal of Hurricane Hanna debris. ACTION REQUIRED.
22. Discussion and Action to approve Covid19 Small Business Application Process. ACTION REQUIRED.
23. Discussion and Action to approve (1) One Contract Labor for County Administration Department on an as needed basis to assist with Hurricane Hanna Repairs and Maintenance. ACTION REQUIRED.
24. Discussion and Action to approve non contested candidates to be moved down the election ballot 2020. ACTION REQUIRED.
25. Approval of Treasurers Report. ACTION REQUIRED
26. Approval of Travel Request. ACTION REQUIRED.
27. Approval of Tax Collector Report. ACTION REQUIRED
28. Approval of Budget Amendments. ACTION REQUIRED
29. Approval of Claims. ACTION REQUIRED
30. Review of Special Claims. ACTION REQUIRED

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31. Review monthly reports on jail count.
32. Review of monthly employee overtime report.
33. Adjourn.

THE COURT MET:
PRESENT:

Aurelio Guerra, Jr.,	County Judge,
Eliberto Guerra,	Commissioner, Precinct 1,
Oscar De Luna,	Commissioner, Precinct 2,
Henry De La Paz,	Commissioner, Precinct 3,
Eduardo Gonzales,	Commissioner, Precinct 4,
Annette Hinojosa,	County Attorney,
Ida Martinez,	County Auditor,
Elizabeth Rios,	County Chief Deputy Clerk,

**JOINS VIA TELECONFERENCE
AT 10:07 A.M.**

**VIA TELECONFERENCE
VIA TELECONFERENCE**

WHEREUPON, the Court was opened to the following proceedings were had to wit:

PERSONS VISITING THE COURT:
No one signed the sign in sheet.

1. Call to Order – Chairman Aurelio Guerra, Jr.
2. Roll Call / Establishment of Quorum – Commissioner Eliberto Guerra – **ABSENT**
3. Pledge – Commissioner Henry De La Paz Invocation – Commissioner Eduardo Gonzales
4. Public Comments – None

Commissioner Eliberto Guerra joins the meeting by Via Teleconference at 10:07 a.m.

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Agenda # 5
IN REGARDS TO APPROVAL
OF PREVIOUS MINUTES AS
FOLLOWS: JULY 9, 2020 REGULAR
MEETING VIA TELECONFERENCE,
JULY 23, 2020 REGULAR MEETING
VIA TELECONFERENCE AND JULY
30, 2020 EMERGENCY MEETING

Motion was made by Commissioner Gonzales, seconded by Commissioner De Luna for approval of previous minutes as follows: July 9, 2020 Regular Meeting Via Teleconference, July 23, 2020 Regular Meeting Via Teleconference and July 30, 2020 Emergency Meeting. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 6
PRESENTATION – TXDOT TO
PROVIDE MONTHLY UPDATES

As per the Chairman, TxDOT was unable to attend to provide monthly updates. Chairman Guerra, reads to the Commissioners Court the attach update provided by TxDOT on Reference to TxDOT Projects.

Continue with item number 9.

Agenda # 7
UPDATE OF THE 1ST MONTH
PROGRESS OF TEXAS VETERANS
COMMISSION GRANT “BEACON
FOR WILLACY”

As per the Chairman, move to item number 8 and see if Veteran Officer will join the meeting for an update on the 1st month progress of Texas Veterans Commission Grant “Beacon for Willacy”.

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Agenda # 8
UPDATE ON THE 2020 CENSUS

Update by Jessica Gracida, Community Development Specialist and Sarah Hammond on reference to the 2020 Census.

Back to item number 6.

Agenda # 9
UPDATE ON THE WILLACY COUNTY
TDA CONTRACT NUMBER 7219113
TDHCA, SHORT-TERM FINANCIAL
ASSISTANCE FOR COLONIA RESIDENTS
IN CAMERON AND WILLACY COUNTIES
IMPACTED BY PUBLIC HEALTH AND
ECONOMIC CRISIS RESULTING FROM
THE CORONAVIRUS

Update by Jessica Gracida, Community Development Specialist on the Willacy County TDA Contract Number 7219113 TDHCA, short-term financial assistance for Colonia Residents in Cameron and Willacy Counties impacted by Public Health and Economic Crisis resulting from the Coronavirus.

Agenda # 10
DISCUSSION AND ACTION TO
APPROVE PROCLAMATION
RECOGNIZING AUGUST 9-15, 2020
AS AMERICAN WIND WEEK

Motion was made by Commissioner De La Paz, seconded by Commissioner Gonzales for approval of Proclamation recognizing August 9-15, 2020 as American Wind Week. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 11
CONSIDERATION AND ACTION TO
APPROVE EMERGENCY PURCHASE
OF EQUIPMENT DUE TO HURRICANE

Motion was made by Commissioner Gonzales, seconded by Commissioner De Luna for approval of Emergency Purchase of equipment due to Hurricane Hanna. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 12
IN REGARDS TO APPROVAL
OF COUNTY CLERK TO PURCHASE
(2) TWO COMPUTERS FUNDED
FROM ACCOUNT NUMBER 01-2126
COUNTY CLERK'S E-FILING FEES,
3408 REVENUE AND MISCELLANEOUS
FEE UTILIZATION ACCOUNT

Motion was made by Commissioner Gonzales, seconded by Commissioner De Luna for approval for the County Clerk to purchase (2) two computers funded from Account Number 01-2126 County Clerk's E-Filing Fees, 3408 Revenue and Miscellaneous Fee Utilization Account. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 13
DISCUSSION AND ACTION TO
APPROVE PRELIMINARY PLAT
FOR ROMERO SUBDIVISION
LOCATED ON NINTH STREET
IN LASARA, TEXAS

Motion was made by Commissioner Guerra, seconded by Commissioner Gonzales for approval of Preliminary Plat for Romero Subdivision located on Ninth Street in Lasara, Texas. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 14
DISCUSS, CONSIDER AND SELECT
AN ENGINEERING FIRM TO COMPLETE
APPLICATION AND PROJECT
IMPLEMENTATION FOR CDBG-MITIGATION
(MIT) FUNDING THROUGH THE GENERAL
LAND OFFICE

Motion was made by Commissioner Gonzales, seconded by Commissioner De Luna for approval to select Guzman and Munoz Engineering for being the highest scoring of 279, to be the Engineering Firm to complete application and project implementation for CDBG-Mitigation (MIT) funding through the General Land Office. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 15
CONSIDER AND DISCUSS AUTHORIZATION
TO ISSUE REQUESTS FOR PROPOSALS
(RFP) FOR ADMINISTRATIVE SERVICES
AND REQUESTS FOR QUALIFICATIONS
(RFQs) FOR ENGINEERING SERVICES
RELATED TO THE 2021-2022 COMMUNITY
DEVELOPMENT BLOCK GRANT (CDBG)
PROGRAM ADMINISTERED BY THE TEXAS
DEPARTMENT OF AGRICULTURE (TDA)

Motion was made by Commissioner Gonzales, seconded by Commissioner De Luna for approval of authorization to issue requests for proposals (RFP) for administrative services and requests for qualifications (RFQs) for engineering services related to the 2021-2022 Community Development Block Grant (CDBG) program administered by the Texas Department of Agriculture (TDA). Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 16
DISCUSSION AND APPROVAL OF
MEMORANDUM OF UNDERSTANDING
BETWEEN THE WILLACY COUNTY
DISTRICT ATTORNEY'S OFFICE AND THE
CITY OF RAYMONDVILLE FOR OFFICIAL
DESIGNATION OF CURRENT OFFICE SPACE
AT THE RAYMONDVILLE POLICE
DEPARTMENT AS THE WCDA CRIME
VICTIMS OFFICE FOR USE IN ASSISTING
CRIME VICTIMS

Motion was made by Commissioner Gonzales, seconded by Commissioner De Luna for no action be taken due to this agenda item being approved last month's meeting. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 17
DISCUSSION AND ACTION ON
ASSISTANCE FOR DEBRIS REMOVAL
AND DISPOSAL FOR PRECINCT 4

Motion was made by Commissioner Gonzales, seconded by Commissioner De Luna for approval of hiring of Emergency Personnel on assistance for Debris Removal and Disposal, if necessary to convert part-time to full-time positions for all Commissioner Precincts and Administration. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 18
DISCUSSION AND ACTION TO
APPROVE PRECINCT 4 EMPLOYEES
TO BE PAID OVERTIME PAY FROM
JULY 26, 2020 THROUGH AUGUST
7, 2020

Motion was made by Commissioner De La Paz, seconded by Commissioner De Luna for approval for Precinct 4 Employees to be paid overtime pay from July 26, 2020 through August 7, 2020. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 19
DISCUSSION AND ACTION TO
APPROVE AIR PURIFIERS FOR
THE COMMUNITY SAFE ROOM

Motion was made by Commissioner Gonzales, seconded by Commissioner De Luna for approval of Air Purifiers for the Community Safe Room to be funded from Cares Act. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 20
DISCUSSION AND ACTION TO
ACCEPT AWARD FROM THE TEXAS
HISTORICAL COMMISSION FOR THE
TEXAS HISTORIC COURTHOUSE
PRESERVATION PROGRAM (THCPP)
FUNDING FOR THE DEVELOPMENT
OF ARCHITECTURAL PLANS AND
SPECIFICATIONS FOR THE WILLACY
COUNTY COURTHOUSE

Motion was made by Commissioner Gonzales, seconded by Commissioner De Luna for approval to accept award from the Texas Historical Commission for the Texas Historic Courthouse Preservation Program (THCPP) funding for the Development of Architectural Plans and Specifications for the Willacy County Courthouse and the Funding Agreement. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 21
DISCUSSION AND ACTION TO
APPROVE GOING OUT FOR BIDS
FOR REMOVAL OF HURRICANE
HANNA DEBRIS

Motion was made by Commissioner Gonzales, seconded by Commissioner De La Paz for approval of going out for Bids for removal of Hurricane Hanna Debris. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 22
DISCUSSION AND ACTION TO
APPROVE COVID 19 SMALL
BUSINESS APPLICATION PROCESS

Motion was made by Commissioner Gonzales, seconded by Commissioner De La Paz for approval of COVID 19 Small Business Application Process. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 23
DISCUSSION AND ACTION TO
APPROVE (1) ONE CONTRACT
LABOR FOR COUNTY ADMINISTRATION
DEPARTMENT ON AN AS NEEDED
BASIS TO ASSIST WITH HURRICANE
HANNA REPAIRS AND MAINTENANCE

Motion was made by Commissioner Gonzales, seconded by Commissioner De Luna for approval of one (1) Contract Labor for County Administration Department on an as needed basis to assist with Hurricane Hanna Repairs and Maintenance. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 24
DISCUSSION AND ACTION TO
APPROVE NON CONTESTED
CANDIDATES TO BE MOVED DOWN
THE ELECTION BALLOT 2020

Motion was made by Commissioner Gonzales, seconded by Commissioner De Luna for approval for Non Contested Candidates to be moved down the Election Ballot 2020, contingent upon Legal Counsel's Review. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 25
IN REGARDS TO APPROVAL
OF TREASURER'S REPORT

Motion was made by Commissioner De Luna, seconded by Commissioner De La Paz for approval of Treasurer's Report, as presented. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 26
IN REGARDS TO APPROVAL
OF TRAVEL REQUEST

Motion was made by Commissioner De La Paz, seconded by Commissioner De Luna for approval of Travel Requests, no requests were presented. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 27
IN REGARDS TO APPROVAL
OF TAX COLLECTOR'S REPORT

Motion was made by Commissioner Gonzales, seconded by Commissioner De Luna for approval of Tax Collector's Report, as presented. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 28
IN REGARDS TO APPROVAL
OF BUDGET AMENDMENTS

Motion was made by Commissioner De Luna, seconded by Commissioner Gonzales for approval of Budget Amendments, as read and presented. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 29
IN REGARDS TO APPROVAL
OF CLAIMS

Motion was made by Commissioner De La Paz, seconded by Commissioner Gonzales for approval of Claims, as presented. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 30
IN REGARDS TO REVIEW
OF SPECIAL CLAIMS

Motion was made by Commissioner De La Paz, seconded by Commissioner Gonzales for approval of Review of Special Claims, as presented. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 31
REVIEW OF MONTHLY REPORTS
ON JAIL COUNT

As per the Chairman, review of Monthly Report on Jail Count. There was no report presented.

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Agenda # 32
REVIEW OF MONTHLY EMPLOYEE
OVERTIME REPORT

As per the Chairman, review of Monthly Employee Overtime Report.

Motion was made by Commissioner De Luna, seconded by Commissioner Gonzales that Court Adjourned. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

There being no further action,

Court Adjourned.