

October 10, 2023

Special Meeting

BE IT REMEMBERED, that on the 10<sup>th</sup> day of October, A.D., 2023 there was held a Special Meeting of the Honorable Commissioners' Court of Willacy County, Texas at the County Judge's Office, 576 West Main, in the City of Raymondville, Texas for the purpose of transacting the following agenda:

1. Call to Order.
2. Roll Call / Establishment of Quorum.
3. Invocation / Pledge.
4. Public Comment (s).
5. Discussion and action to approve a Quote from Exothermic in the amount of \$10,850.00 to install a Carrier 5-Ton Roof Top Unit at the Sheriff's Department. ACTION REQUIRED
6. Discussion to approve the ARPA grant 5% pay increase and continue to extend the investigator temporary full-time position for the Willacy County District Attorney's Office funded by ARPA for a total remaining amount of \$55,152.00 for Fiscal Year 2023-2024 until funding permits. ACTION REQUIRED.
7. Discussion and action to approve termination of Grant Writing Service Contract with Comprehensive Training Center (CTC) and the Willacy County Veterans Service Office for the Texas Veterans' Commission – General Assistance Grant Educational Research Institute (ERI), and provide 30-day notice of intent to terminate contract. ACTION REQUIRED.
8. Discussion and Action to approve termination of Professional Assistance Consultant's Contract with Comprehensive Training Center (CTC) and the Willacy County Veteran's Service Office for the Texas Veteran's Commission – General Assistance Grant, and provide 30-day notice of intent to terminate contract. ACTION REQUIRED.
9. Discussion and Action to approve reclass of fund 17-400-180 Contracts & Legal, General Assistance Grant Fiscal Year 2022-2023 in the amount of \$8,482.64 to Capital Fund 2 or another funding source. ACTION REQUIRED.
10. Discussion and Action to approve reclass of fund 17-400-180 Contracts & Legal, General Assistance Grant Fiscal Year 2023-2024 in the amount of \$13,636.36 to Capital Fund 2 or another funding source. ACTION REQUIRED.
11. Approval and Action of budget amendments to adopted FY 2023-2024 budget and salary schedules for corrections/amendments. ACTION REQUIRED
12. Approval of corrected adopted FY 2023-2024 budget and salary schedules showing corrections/amendments. ACTION REQUIRED
13. Adjourn.

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THE COURT MET:  
PRESENT:

Aurelio Guerra, Jr.,  
Eliberto Guerra,  
Mario Tijerina,  
Henry De La Paz,  
Ernesto Garcia,  
Annette Hinojosa,  
Maria Del Carmen Maldonado,  
Elizabeth Rios,

County Judge,  
Commissioner, Precinct 1,  
Commissioner, Precinct 2,  
Commissioner, Precinct 3,  
Commissioner, Precinct 4,  
County Attorney,  
County Auditor,  
County Chief Deputy Clerk,

**ABSENT**

WHEREUPON, the Court was opened to the following proceedings were had to wit:

PERSONS VISITING THE COURT:

Frances L. Najera  
Cindy Perez

1. Call to Order – Chairman Aurelio Guerra, Jr.
2. Roll Call/Establishment of Quorum – Commissioner Mario Tijerina – **ABSENT**
3. Pledge / Invocation – Commissioner Henry De La Paz
4. Public Comment (s) – None

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Agenda # 5

DISCUSSION AND ACTION TO  
APPROVE A QUOTE FROM  
EXOTHERMIC IN THE AMOUNT  
OF \$10,850.00 TO INSTALL A  
CARRIER 5-TON ROOF TOP UNIT  
AT THE SHERIFF'S DEPARTMENT

Motion was made by Commissioner Garcia, seconded by Commissioner Guerra for approval of quote from Exothermic in the amount of \$10,850.00 to install a Carrier 5-Ton Roof Top Unit at the Sheriff's Department, to be paid upon receive of invoice. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

**Motion Amended:** Motion was made by Commissioner Garcia, seconded by Commissioner Guerra for approval to be paid upon receive of invoice and from Capital Fund. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 6

DISCUSSION TO APPROVE THE  
ARPA GRANT 5% PAY INCREASE  
AND CONTINUE TO EXTEND THE  
INVESTIGATOR TEMPORARY FULL-  
TIME POSITION FOR THE WILLACY  
COUNTY DISTRICT ATTORNEY'S OFFICE  
FUNDED BY ARPA FOR A TOTAL  
REMAINING AMOUNT OF \$55,152.00  
FOR FISCAL YEAR 2023-2024 UNTIL  
FUNDIND PERMITS

Motion was made by Commissioner De La Paz, seconded by Commissioner Garcia for approval of ARPA grant 5% pay increase and continue to extend the investigator temporary full-time position for the Willacy County District Attorney's Office funded by APRA for a total remaining amount of \$55,152.00 for Fiscal Year 2023-2024 until funding permits from Fund 114. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 7

DISCUSSION AND ACTION TO APPROVE TERMINATION OF GRANT WRITING SERVICE CONTRACT WITH COMPREHENSIVE TRAINING CENTER (CTC) AND THE WILLACY COUNTY VETERANS SERVICE OFFICE FOR THE TEXAS VETERANS' COMMISSION – GENERAL ASSISTANCE GRANT EDUCATIONAL RESEARCH INSTITUTE (ERI), AND PROVIDE 30-DAY NOTICE OF INTENT TO TERMINATE CONTRACT

Motion was made by Commissioner De La Paz, seconded by Commissioner Garcia for approval of termination of Grant Writing Service Contract with Comprehensive Training Center (CTC) and the Willacy County Veterans Service Office for the Texas Veterans' Commission – General Assistance Grant Educational Research Institute (ERI), and provide 30-day notice of intent to terminate contract. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 8

DISCUSSION AND ACTION TO APPROVE TERMINATION OF PROFESSIONAL ASSISTANCE CONSULTANT'S CONTRACT WITH COMPREHENSIVE TRAINING CENTER (CTC) AND THE WILLACY COUNTY VETERAN'S SERVICE OFFICE FOR THE TEXAS VETERAN'S COMMISSION – GENERAL ASSISTANCE GRANT, AND PROVIDE 30-DAY NOTICE OF INTENT TO TERMINATE CONTRACT

Motion was made by Commissioner De La Paz, seconded by Commissioner Garcia for approval of termination of Professional Assistance Consultant's Contract with Comprehensive Training Center (CTC) and the Willacy County Veteran's Service Office for the Texas Veteran's Commission – General Assistance Grant, and provide 30-day notice of intent to terminate contract. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 9  
DISCUSSION AND ACTION TO  
APPROVE RECLASS OF FUND 17-400-180  
CONTRACTS AND LEGAL, GENERAL  
ASSISTANCE GRANT FISCAL YEAR 2022-2023  
IN THE AMOUNT OF \$8,482.64 TO CAPITAL  
FUND 02 OR ANOTHER FUNDING SOURCE

Motion was made by Commissioner De La Paz, seconded by Commissioner Garcia for approval to reclass of Fund 17-400-180 Contracts and Legal, General Assistance Grant Fiscal Year 2022-2023 in the amount of \$8,482.64, to be paid from Capital Fund 02. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

**Commissioner Henry De La Paz steps out of the meeting at 3:03 p.m., does not vote for item number 10.**

Agenda # 10  
DISCUSSION AND ACTION TO  
APPROVE RECLASS OF FUND 17-400-180  
CONTRACTS AND LEGAL, GENERAL  
ASSISTANCE GRANT FISCAL YEAR 2023-2024  
IN THE AMOUNT OF \$13,636.36 TO CAPITAL  
FUND 02 OR ANOTHER FUNDING SOURCE

Motion was made by Commissioner Guerra, seconded by Commissioner Garcia for approval to reclass of Fund 17-400-180 Contracts and Legal, General Assistance Grant Fiscal Year 2023-2024 in the amount of \$13,636.36, to be paid from Capital Fund 02. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and Garcia voting AYE. NAYS NONE. Motion was declared carried.

**Commissioner Henry De La Paz returns back to the meeting at 3:04 p.m.**

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Agenda # 11

IN REGARDS TO APPROVAL  
AND ACTION OF BUDGET  
AMENDMENTS TO ADOPTED  
FY 2023-2024 BUDGET AND  
SALARY SCHEDULES FOR  
CORRECTIONS/AMENDMENTS

Motion was made by Commissioner Guerra, seconded by Commissioner Garcia for approval of Budget Amendments to adopted FY 2023-2024 budget and salary schedules for corrections/amendments. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 12

IN REGARDS TO APPROVAL  
OF CORRECTED ADOPTED  
FY 2023-2024 BUDGET AND  
SALARY SCHEDULES SHOWING  
CORRECTIONS/AMENDMENTS

Motion was made by Commissioner Garcia, seconded by Commissioner De La Paz to table this item. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Motion was made by Commissioner Garcia, seconded by Commissioner Guerra that Court Adjourned. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

There being no further action,

Court Adjourned.