

February 8, 2018  
Regular Meeting

BE IT REMEMBERED, that on the 8<sup>th</sup> day of February, A.D., 2018 there was held a Regular Meeting of the Honorable Commissioners' Court of Willacy County, Texas at the County Judge's Office, 576 West Main, in the City of Raymondville, Texas for the purpose of transacting the following agenda:

1. Call to Order.
2. Roll Call / Establishment of Quorum.
3. Invocation / Pledge.
4. Public Comment (s).
5. Approval of previous minutes as follows; January 11, 2018 Regular Meeting, January 17, 2018 Workshop, January 25, 2018 Regular Meeting, and January 25, 2018 Regular Meeting Addendum # 1. ACTION REQUIRED
6. Spread in Minutes- Willacy County Building Inspector has received certificate of completion for "Results and Analysis from the Texas Energy Code Field Study.
7. Approval of Bond for Interim County Clerk Susana R. Garza. ACTION REQUIRED
8. Presentation by Veterans Officer Daniel Gomez in regards to setting up transportation program with Valley Metro System.
9. Discussion and Action to consider the County Jail inmate population count as part of our requested monthly reports. ACTION REQUIRED
10. Discussion and Action to consider monthly employee overtime payroll report as part of our requested monthly reports. ACTION REQUIRED
11. Discussion and Action to approve MOU between Health and Human Services Commission and Reber Memorial Library for online community based application assistance services through YourTexasBenefits.com. ACTION REQUIRED
12. Authorization to submit applications, resolutions, and if awarded, accept funding via the Juvenile Justice and Delinquency Prevention Allocation from the Criminal Justice Division (CJD) of the Governor's Office 2019 grant cycle. (Grant #2795305 and #1716915). ACTION REQUIRED
13. Discussion and Action to approve the County Auditor's Office copier lease agreement with Archer Business System. ACTION REQUIRED
14. Approval for Jail Sgt. Jose Castaneda to take online class on Inmate Sexual Assault Prevention to be paid from Sheriff's Dept. Commissary Fund and to be reimbursed back into the Commissary Fund from the Travel and Training 01-401-150 for a total of \$55.00. ACTION REQUIRED

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15. Approval of the District Attorney's Office to apply for, and accept if awarded, grants for the General Victims Assistance Direct Services Program Grant through the Criminal Justice Division of the Governor for fiscal year 2018-2019. ACTION REQUIRED
16. Approval of the District Attorney's Office to apply for, and accept if awarded, grants for the Violence against Women Justice and Training Program Violence against Women Grant through the Criminal Justice Division of the Office of the Governor for fiscal year 2018-2019. ACTION REQUIRED
17. Approval of the District Attorney's Office to apply for, and accept if awarded, grants for the General Victims Assistance Program Grant through the Criminal Justice Division of the Office of the Governor for fiscal year 2018-2019. ACTION REQUIRED
18. Discussion and Action to consider reimbursing the Raymondville Volunteer Fire Department for the purchase of a Brush Truck Winch Replacement. ACTION REQUIRED
19. Discussion and Action to extend temporary halt of issuing Commercial Building Permits in unincorporated areas in Willacy County. ACTION REQUIRED
20. Approval of the Districts Attorney's Office to apply for, and accept if awarded, grants for Border Prosecution Unit Grant through the Office of the Governor for fiscal year 2017-2018. ACTION REQUIRED
21. Approval of the District Attorney's Office to apply for, and accept if awarded, grants for BL 18 Border Security Program Grant through the Office of the Governor for fiscal year 2018-2019. ACTION REQUIRED
22. Approval of Monthly Reports. ACTION REQUIRED.
23. Approval of Treasurer's Report. ACTION REQUIRED.
24. Approval of Tax Collector's Report. ACTION REQUIRED.
25. Approval of Budget Amendments. ACTION REQUIRED.
26. Approval of Travel Request. ACTION REQUIRED.
27. Approval of Claims. ACTION REQUIRED.
28. Adjourn.

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THE COURT MET:  
PRESENT:

Aurelio Guerra, Jr.,	County Judge,	
Eliberto Guerra,	Commissioner, Precinct 1,	<b>arrives at 10:14 a.m.</b>
Oscar De Luna,	Commissioner, Precinct 2,	
Henry De La Paz,	Commissioner, Precinct 3,	<b>ABSENT</b>
Eduardo Gonzales,	Commissioner, Precinct 4,	
Annette Hinojosa,	County Attorney,	<b>arrives at 10:30 a.m./leaves at 11:25 a.m.</b>
Ida Martinez,	County Auditor,	
Elizabeth Rios,	County Clerk Deputy,	

WHEREUPON, the Court was opened to the following proceedings were had to wit:

PERSONS VISITING THE COURT:

No one signed the sign in sheet.

1. Call to Order – Chairman Aurelio Guerra, Jr.
2. Roll Call / Establishment of Quorum – Commissioner Henry De La Paz – **ABSENT**
3. Pledge/ Invocation – Commissioner Eduardo Gonzales
4. Public Comments – Stanley Gonzales comments on reference to item number 19 of the Agenda. Mr. Gonzales would like for Commissioners Court to allow Willacy County Citizens to express their concerns at a Regular Commissioners Court Meeting and for the Citizens to submit written comments. Also, for the Court to consider having a Public Hearing for the Citizens.

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Agenda # 5  
IN REGARDS TO APPROVAL OF  
PREVIOUS MINUTES AS FOLLOWS:  
JANUARY 11, 2018 REGULAR MEETING,  
JANUARY 17, 2018 WORKSHOP,  
JANUARY 25, 2018 REGULAR MEETING  
AND JANUARY 25, 2018 REGULAR  
MEETING ADDENDUM # 1

Motion was made by Commissioner De Luna, seconded by Commissioner Gonzales for approval of previous minutes as follows: January 11, 2018 Regular Meeting, January 17, 2018 Workshop, January 25, 2018 Regular Meeting and January 25, 2018 Regular Meeting Addendum # 1. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 6  
SPREAD IN MINUTES: WILLACY  
COUNTY BUILDING INSPECTOR  
HAS RECEIVED CERTIFICATE  
OF COMPLETION FOR "RESULTS  
AND ANALYSIS FROM THE TEXAS  
ENERGY CODE FIELD STUDY

As per the Chairman, spread in minutes: Willacy County Building Inspector has received certificate of completion for "Results and Analysis from the Texas Energy Code Field Study.

Agenda # 7  
IN REGARDS TO APPROVAL OF  
BOND FOR INTERIM COUNTY  
CLERK SUSANA R. GARZA

Motion was made by Commissioner De Luna, seconded by Commissioner Gonzales for approval of Bond for Interim County Clerk, Susana R. Garza. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 8  
PRESENTATION BY VETERANS  
OFFICER DANIEL GOMEZ IN  
REGARDS TO SETTING UP  
TRANSPORTATION PROGRAM WITH  
VALLEY METRO SYSTEM

Presentation by Veteran's Officer, Daniel Gomez in regards to setting up Transportation Program with Valley Metro System.

Agenda # 9  
DISCUSSION AND ACTION TO  
CONSIDER THE COUNTY JAIL  
INMATE POPULATION COUNT  
AS PART OF OUR REQUESTED  
MONTHLY REPORTS

Motion was made by Commissioner Gonzales, seconded by Commissioner De Luna for approval to include the County Jail Marshall population on the first (1<sup>st</sup>) Commissioners Court Meeting of the month for the previous month. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 10  
DISCUSSION AND ACTION TO  
CONSIDER MONTHLY EMPLOYEE  
OVERTIME PAYROLL REPORT  
AS PART OF OUR REQUESTED  
MONTHLY REPORTS

Motion was made by Commissioner Gonzales, seconded by Commissioner De Luna for approval to present an overtime payroll report monthly on the first (1<sup>st</sup>) monthly Commissioners Court Meeting. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 11  
DISCUSSION AND ACTION TO  
APPROVE MOU BETWEEN HEALTH  
AND HUMAN SERVICES COMMISSION  
AND REBER MEMORIAL LIBRARY  
FOR ONLINE COMMUNITY BASED  
APPLICATION ASSISTANCE SERVICES  
THROUGH YOURTEXASBENEFITS.COM

Motion was made by Commissioner Guerra, seconded by Commissioner De Luna for approval of MOU between Health and Human Services Commission and Reber Memorial Library for online community based application assistance services through YourTexasBenefits.com. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 12  
AUTHORIZATION TO SUBMIT  
APPLICATIONS, RESOLUTIONS,  
AND IF AWARDED, ACCEPT  
FUNDING VIA THE JUVENILE  
JUSTICE AND DELINQUENCY  
PREVENTION ALLOCATION  
FROM THE CRIMINAL JUSTICE  
DIVISION (CJD) OF THE GOVERNOR'S  
OFFICE 2019 GRANT CYCLE  
(GRANT #2795305 AND #1716915)

Motion was made by Commissioner Gonzales, seconded by Commissioner De Luna for approval to authorize Mr. Raul Garza to apply for his Grants, and if awarded to accept it. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 13  
DISCUSSION AND ACTION TO  
APPROVE THE COUNTY ATTORNEY'S  
OFFICE COPIER LEASE AGREEMENT  
WITH ARCHER BUSINESS SYSTEM

Motion was made by Commissioner De Luna, seconded by Commissioner Gonzales for approval of the County Auditor's Office copier lease agreement with Archer Business System. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 14  
IN REGARDS TO APPROVAL FOR  
JAIL SGT. JOSE CASTANEDA  
TO TAKE ONLINE CLASS ON  
INMATE SEXUAL ASSAULT PREVENTION  
TO BE PAID FROM SHERIFF'S  
DEPT. COMMISSARY FUND AND  
TO BE REIMBURSED BACK INTO  
THE COMMISSARY FUND FROM  
THE TRAVEL AND TRAINING 01-401-150  
FOR A TOTAL OF \$55.00

Motion was made by Commissioner Gonzales, seconded by Commissioner De Luna for approval for Jail Sgt. Jose Castaneda to take online class on Inmate Sexual Assault Prevention to be paid from Sheriff's Department Commissary Fund and to be reimbursed back into the Commissary Fund from the Travel and Training 01-401-150 for a total of \$55.00. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 15  
IN REGARDS TO APPROVAL OF  
THE DISTRICT ATTORNEY'S OFFICE  
TO APPLY FOR, AND ACCEPT IF  
AWARDED, GRANTS FOR THE  
GENERAL VICTIMS ASSISTANCE  
DIRECT SERVICES PROGRAM  
GRANT THROUGH THE CRIMINAL  
JUSTICE DIVISION OF THE GOVERNOR  
FOR FISCAL YEAR 2018-2019

Motion was made by Commissioner Guerra, seconded by Commissioner De Luna for approval for the District Attorney's Office to apply for, and accept if awarded, grants for the General Victims Assistance Direct Services Program Grant through the Criminal Justice Division of the Governor for Fiscal Year 2018-2019. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 16  
IN REGARDS TO APPROVAL OF  
THE DISTRICT ATTORNEY'S OFFICE  
TO APPLY FOR, AND ACCEPT IF  
AWARDED, GRANTS FOR THE  
VIOLENCE AGAINST WOMEN  
JUSTICE AND TRAINING PROGRAM  
VIOLENCE AGAINST WOMEN  
GRANT THROUGH THE CRIMINAL  
JUSTICE DIVISION OF THE OFFICE  
OF THE GOVERNOR FOR FISCAL  
YEAR 2018-2019

Motion was made by Commissioner Gonzales, seconded by Commissioner Guerra for approval for the District Attorney's Office to apply for, and accept if awarded, grants for the Violence Against Women Justice and Training Program Violence Against Women Grant through the Criminal Justice Division of the Office of the Governor for Fiscal Year 2018-2019. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 17  
IN REGARDS TO APPROVAL OF  
THE DISTRICT ATTORNEY'S  
OFFICE TO APPLY FOR, AND  
ACCEPT IF AWARDED, GRANTS  
FOR THE GENERAL VICTIMS  
ASSISTANCE PROGRAM GRANT  
THROUGH THE CRIMINAL JUSTICE  
DIVISION OF THE OFFICE OF  
THE GOVERNOR FOR FISCAL  
YEAR 2018-2019

Motion was made by Commissioner Guerra, seconded by Commissioner Gonzales for approval for the District Attorney's Office to apply for, and accept if awarded, grants for the General Victims Assistance Program Grant through the Criminal Justice Division of the Office of the Governor for Fiscal Year 2018-2019. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 18  
DISCUSSION AND ACTION TO  
CONSIDER REIMBURSING THE  
RAYMONDVILLE VOLUNTEER  
FIRE DEPARTMENT FOR THE  
PURCHASE OF A BRUSH TRUCK  
WINCH REPLACEMENT

Motion was made by Commissioner De Luna, seconded by Commissioner Gonzales for approval to consider reimbursing the Raymondville Volunteer Fire Department for the purchase of a Brush Truck Winch Replacement, paid out of Health and Welfare-Repairs and Maintenance for the amount of \$1,674.97. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 19

DISCUSSION AND ACTION TO  
EXTEND TEMPORARY HALT  
OF ISSUING COMMERCIAL  
BUILDING PERMITS IN  
UNINCORPORATED AREAS IN  
WILLACY COUNTY

Motion was made by Chairman Guerra, seconded by Commissioner De Luna for approval to extend the temporary halt until next meeting and/or possibly even before by having a Special Meeting or sooner if the County are ready to do so to lift up the halting through Counsels' advises. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 20

IN REGARDS TO APPROVAL OF  
THE DISTRICTS ATTORNEY'S  
OFFICE TO APPLY FOR, AND  
ACCEPT IF AWARDED, GRANTS  
FOR BORDER PROSECUTION UNIT  
GRANT THROUGH THE OFFICE OF  
THE GOVERNOR FOR FISCAL YEAR  
2017-2018

Motion was made by Commissioner Gonzales, seconded by Commissioner Guerra to table this item. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 21  
IN REGARDS TO APPROVAL OF  
THE DISTRICTS ATTORNEY'S  
OFFICE TO APPLY FOR, AND  
ACCEPT IF AWARDED, GRANTS  
FOR BL 18 BORDER SECURITY  
PROGRAM GRANT THROUGH THE  
OFFICE OF THE GOVERNOR FOR  
FISCAL YEAR 2018-2019

Motion was made by Commissioner Guerra, seconded by Commissioner Gonzales for approval for the District Attorney's Office to apply for, and accept if awarded, grants for BL 18 Border Security Program Grant through the Office of the Governor for Fiscal Year 2018-2019. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 22  
IN REGARDS TO APPROVAL  
OF MONTHLY REPORTS

Motion was made by Commissioner De Luna, seconded by Commissioner Gonzales for approval of Monthly Reports, as presented. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 23  
IN REGARDS TO APPROVAL  
OF TREASURER'S REPORT

Motion was made by Commissioner Guerra, seconded by Commissioner De Luna for approval of Treasurer's Report, as presented. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 24  
IN REGARDS TO APPROVAL  
OF TAX COLLECTOR'S REPORT

Motion was made by Commissioner Guerra, seconded by Commissioner De Luna to pass on this item. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 25  
IN REGARDS TO APPROVAL  
OF BUDGET AMENDMENTS

Motion was made by Commissioner Gonzales, seconded by Commissioner Guerra for approval of Budget Amendments, as presented. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 26  
IN REGARDS TO APPROVAL  
OF TRAVEL REQUEST

Motion was made by Commissioner Guerra, seconded by Commissioner Gonzales that the following travel requests be approved, subject to providing the form as soonest possible:

1. Commissioner Precinct 4, Eduardo Gonzales to El Paso, Texas on February 12-13, 2018.
2. Building Inspector, Amos Prado to San Antonio, Texas on July 10-12, 2018.
3. Justice of the Peace Office, Clerks Melissa Perez and Flor Montes to San Antonio, Texas on June 4-6, 2018.
4. Justice of the Peace Office, Clerk Dolores Cantu to Fort Worth, Texas on March 26-29, 2018.
5. Juvenile Department, Rico R. Ramirez to Corpus Christi, Texas on February 27-28, 2018. (Texas Juvenile Justice Department funding used for this travel).
6. Treasurer's Office, Ruben Cavazos and Jacob Quilantan to Galveston, Texas on April 4-6, 2018.

Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 27  
IN REGARDS TO APPROVAL  
OF CLAIMS

Motion was made by Commissioner Gonzales, seconded by Commissioner De Luna for approval of Claims, as presented. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Motion was made by Commissioner De Luna, seconded by Commissioner Gonzales that Court Adjourn. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

There being no further action,

Court Adjourned.