

November 2, 2017  
Special Meeting

BE IT REMEMBERED, that on the 2<sup>nd</sup> day of November, A.D., 2017 there was held a Special Meeting of the Honorable Commissioners' Court of Willacy County, Texas at the County Judge's Office, 576 West Main, in the City of Raymondville, Texas for the purpose of transacting the following agenda:

1. Call to Order.
2. Roll Call/ Establishment of Quorum.
3. Spread in the Minutes; County Commissioner Precinct 3 Henry De La Paz has completed 7 hours of Educational Training during the 95<sup>th</sup> Annual County Judges and Commissioners Association of Texas Conference.
4. Discussion and Action on deciding which fund to use to purchase food items and serving utensils for the Coastal Land Resource Center light brunch reception scheduled for Tuesday, November 28, 2017 at 10am. ACTION REQUIRED
5. Discussion and Action to approve Interlocal Agreement between Willacy County and the City of Weslaco pertaining to animal control. ACTION REQUIRED
6. Discussion and Action to approve Interlocal Agreement between the City of Lyford and Willacy County to allow Willacy County to assist the City of Lyford with Willacy County equipment and the personnel to operate such equipment. ACTION REQUIRED
7. Discussion and Action to approve of Intergovernmental Agreement between Willacy County Sheriff Department and the City of Lyford regarding use of County Police Radio and Dispatch Services. ACTION REQUIRED
8. Discussion and Action of Interlocal Agreement between the County of Willacy and the City of Lyford for Environmental Services. ACTION REQUIRED
9. Approval of Interlocal Government Agreement between Willacy County and City of Lyford upon the County authorizes the City to enter onto County Property that is adjacent to the limits of the City of Lyford for the purpose of maintaining its water and wastewater distribution lines, and reading and maintaining water meters. ACTION REQUIRED.
10. Discussion and Action to approve Intergovernmental Agreement between Willacy County and the City of Lyford regarding Housing of the City of Lyford Prisoners in the Willacy County Detention Center. ACTION REQUIRED
11. Discussion and Action to consider approving RFQ's for FY 2016-2017 Independent Audit Services. ACTION REQUIRED
12. Discussion and Action to amend the County's Policy Manual. ACTION REQUIRED
13. Travel Request. ACTION REQUIRED
14. Claims. ACTION REQUIRED

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15. Adjourn.

THE COURT MET:

PRESENT:

Aurelio Guerra, Jr.,	County Judge,	
Eliberto Guerra,	Commissioner, Precinct 1,	
Oscar De Luna,	Commissioner, Precinct 2,	
Henry De La Paz,	Commissioner, Precinct 3,	<b>ABSENT</b>
Eduardo Gonzales,	Commissioner, Precinct 4,	<b>ABSENT</b>
Annette Hinojosa,	County Attorney,	
Ida Martinez,	County Auditor,	
Elizabeth Rios,	County Clerk Deputy,	

WHEREUPON, the Court was opened to the following proceedings were had to wit:

PERSONS VISITING THE COURT:

No one signed the sign in sheet.

1. Call to Order – Chairman Aurelio Guerra, Jr.
2. Roll Call/Establishment of Quorum – Commissioners Henry De La Paz and Eduardo Gonzales-  
**ABSENT**

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Agenda # 3

SPREAD IN THE MINUTES:  
COUNTY COMMISSIONER PRECINCT  
3 HENRY DE LA PAZ HAS COMPLETED  
7 HOURS OF EDUCATIONAL TRAINING  
DURING THE 95<sup>TH</sup> ANNUAL COUNTY  
JUDGES AND COMMISSIONERS  
ASSOCIATION OF TEXAS CONFERENCE

Motion was made by Commissioner Guerra, seconded by Commissioner De Luna for approval to spread in the minutes: County Commissioner Precinct 3, Henry De La Paz has completed 7 hours of Educational Training during the 95<sup>th</sup> Annual County Judges and Commissioners Association of Texas Conference. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De Luna voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 4

DISCUSSION AND ACTION ON  
DECIDING WHICH FUND TO  
USE TO PURCHASE FOOD ITEMS  
AND SERVING UTENSILS FOR  
THE COASTAL LAND RESOURCE  
CENTER LIGHT BRUNCH  
RECEPTION SCHEDULED FOR  
TUESDAY, NOVEMBER 28, 2017  
AT 10:00 A.M.

Motion was made by Commissioner De Luna, seconded by Commissioner Guerra for approval to fund from Hotel/Motel Tax specifically from Community Involvement to use to purchase food items and serving utensils for the Coastal Land Resource Center light brunch reception scheduled for Tuesday, November 28, 2017 at 10:00 a.m. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De Luna voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 5  
DISCUSSION AND ACTION TO  
APPROVE INTERLOCAL AGREEMENT  
BETWEEN WILLACY COUNTY AND  
THE CITY OF WESLACO PERTAINING  
TO ANIMAL CONTROL

Motion was made by Commissioner De Luna, seconded by Commissioner Guerra for approval of Interlocal Agreement between Willacy County and the City of Weslaco pertaining to animal control; contingent upon the County Attorney's review. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De Luna voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 6  
DISCUSSION AND ACTION TO  
APPROVE INTERLOCAL AGREEMENT  
BETWEEN THE CITY OF LYFORD  
AND WILLACY COUNTY TO ALLOW  
WILLACY COUNTY TO ASSIST THE  
CITY OF LYFORD WITH WILLACY  
COUNTY EQUIPMENT AND THE  
PERSONNEL TO OPERATE SUCH  
EQUIPMENT

Motion was made by Commissioner Guerra, seconded by Commissioner De Luna for approval of Interlocal Agreement between the City of Lyford and Willacy County to allow Willacy County to assist the City of Lyford with Willacy County equipment and the personnel to operate such equipment. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De Luna voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 7  
DISCUSSION AND ACTION TO  
APPROVE OF INTERGOVERNMENTAL  
AGREEMENT BETWEEN WILLACY  
COUNTY SHERIFF DEPARTMENT  
AND THE CITY OF LYFORD REGARDING  
USE OF COUNTY POLICE RADIO AND  
DISPATCH SERVICES

Motion was made by Commissioner Guerra, seconded by Commissioner De Luna for approval of Intergovernmental Agreement between Willacy County Sheriff Department and the City of Lyford regarding use of County Police Radio and Dispatch Services. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De Luna voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 8  
DISCUSSION AND ACTION OF  
INTERLOCAL AGREEMENT BETWEEN  
THE COUNTY OF WILLACY AND  
THE CITY OF LYFORD FOR  
ENVIRONMENTAL SERVICES

Motion was made by Commissioner Guerra, seconded by Commissioner De Luna for approval of Interlocal Agreement between the County of Willacy and the City of Lyford for Environmental Services. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De Luna voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 9

IN REGARDS TO APPROVAL OF  
INTERLOCAL GOVERNMENT  
AGREEMENT BETWEEN WILLACY  
COUNTY AND CITY OF LYFORD  
UPON THE COUNTY AUTHORIZES  
THE CITY TO ENTER ONTO COUNTY  
PROPERTY THAT IS ADJACENT TO  
THE LIMITS OF THE CITY OF LYFORD  
FOR THE PURPOSE OF MAINTAINING  
ITS WATER AND WASTEWATER  
DISTRUBITION LINES, AND READING  
AND MAINTAINING WATER METERS

Motion was made by Commissioner De Luna, seconded by Commissioner Guerra for approval of Interlocal Government Agreement between Willacy County and City of Lyford upon the County authorizes the City to enter onto County Property that is adjacent to the limits of the City of Lyford for the purpose of maintaining its water and wastewater distribution lines, and reading and maintaining water meters. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De Luna voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 10

DISCUSSION AND ACTION TO  
APPROVE INTERGOVERNMENTAL  
AGREEMENT BETWEEN WILLACY  
COUNTY AND THE CITY OF LYFORD  
REGARDING HOUSING OF THE  
CITY OF LYFORD PRISONERS IN THE  
WILLACY COUNTY DETENTION  
CENTER

Motion was made by Commissioner Guerra, seconded by Commissioner De Luna for approval of Intergovernmental Agreement between Willacy County and the City of Lyford regarding Housing of the City of Lyford Prisoners in the Willacy County Detention Center. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De Luna voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 11  
DISCUSSION AND ACTION TO  
CONSIDER APPROVING RFQ'S FOR  
FY 2016-2017 INDEPENDENT AUDIT  
SERVICES

Motion was made by Commissioner Guerra, seconded by Commissioner De Luna for approval of RGQ's for FY 2016-2017 Independent Audit Services. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De Luna voting AYE. NAYS NONE. Motion was declared carried.

**As per the Chairman, Commissioners Court Recess at 10:43 a.m. due to Commissioner Guerra stepping out from the meeting.**

**As per the Chairman, Commissioners Court Reconvened at 10:45 a.m. due to Commissioner Guerra returning back to the meeting.**

Agenda # 12  
DISCUSSION AND ACTION TO  
AMEND THE COUNTY'S POLICY  
MANUAL

Motion was made by Chairman Guerra, seconded by Commissioner De Luna for approval to make the corrections on Pages 44-46 fourteen (14) days to eighty (80) hours, Page 47 adding Section 5.15 Compensatory, Page 52 paragraph change full-time to part-time, Page 54 one (1) consecutive year instead of two (2) years, Page 41 take out Treasurer's attention and put Auditor's attention, Page 58 to reflect as how Ms. Hinojosa had worded and it's on the record having to do with FMLA, to state up to twelve (12) weeks of leave instead of unpaid leave. Willacy County will measure the twelve (12) months period as a rolling twelve (12) months period measured backward from the date an employee uses any leave under this policy referring to the FMLA. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De Luna voting AYE. NAYS NONE. Motion was declared carried.

**Motion Amended:** Motion was made by Chairman Guerra, seconded by Commissioner De Luna for approval for the payroll on the overtime to be effective October 26, 2017. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De Luna voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 13  
IN REGARDS TO APPROVAL  
OF TRAVEL REQUEST

Motion was made by Commissioner De Luna, seconded by Commissioner Guerra that the following travel requests be approved:

1. Justice of the Peace Office, Judge Juan Salinas, Jr. to San Antonio, Texas on January 21-24, 2018.
2. Justice of the Peace Office, Judge Rodolfo Cantu, Jr. to San Antonio, Texas on January 21-24, 2018.

Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De Luna voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 14  
IN REGARDS TO APPROVAL  
OF CLAIMS

Motion was made by Commissioner Guerra, seconded by Commissioner De Luna to pass on this item. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De Luna voting AYE. NAYS NONE. Motion was declared carried.

Motion was made by Commissioner De Luna, seconded by the Chairman that Court Adjourn. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De Luna voting AYE. NAYS NONE. Motion was declared carried.

There being no further action,

Court Adjourned.