

September 28, 2017

Regular Meeting

BE IT REMEMBERED, that on the 28th day of September, A.D., 2017 there was held a Regular Meeting of the Honorable Commissioners' Court of Willacy County, Texas at the County Judge's Office, 576 West Main, in the City of Raymondville, Texas for the purpose of transacting the following agenda:

1. Call to Order.
2. Roll Call / Establishment of Quorum.
3. Invocation / Pledge.
4. Public Comment (s).
5. Approval of the following Tax Rates through Resolution:
 - (A) General Funds. ACTION REQUIRED
 1. Maintenance and Operations. ACTION REQUIRED
 - (B) Road and Bridge. ACTION REQUIRED
6. Adoption of 2017-2018 Salary Schedules. ACTION REQUIRED
7. Adoption of 2017-2018 Willacy County Budget. ACTION REQUIRED
8. Approval of Special Claims for the remainder of Fiscal Year 2016-2017 on all the following:

A. Postages	K. State Quarterly Report
B. Utilities	L. Travel Advances
C. Gasoline & Diesel Fuel Payments	M. Texas Association of Counties
D. Taxes	N. Grant Expenditures
E. Rents	O. Trust Fund Refunds
F. Contracts	P. Refunds
G. Payroll Reports	Q. Jury Fees
H. Drug Enforcement	R. Debt Services
I. Communication Expenses	S. Court Ordered Attorney Payments
J. Advertisement of Treasurer Quarterly Reports	T. All Legal Services
- ACTION REQUIRED ON ALL OF THE ABOVE.
9. Discussion and Action to resend the approval of Integrity and Leasing for the phone system and network cabling for the Willacy County Sheriff's Office because no contract was entered into. ACTION REQUIRED
10. Discussion and Action to approve that in limited circumstances for the DA and/or the Assistant DA's to travel out of state to attend trainings and/or conferences if necessary for in preparation for prosecuting cases. ACTION REQUIRED

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11. Authorization for Precinct 1 Constable to commission 1 Reserved Deputy Sam Adame to assist in the Precinct 1 Constables Office. ACTION REQUIRED
12. Authorization to determine fund the part-time Deputy County Clerk is to be out of. ACTION REQUIRED
13. Discussion and Action to approve agreement for Court Reporting Services.
14. Discussion and Action to approve training for the new Legislative Update #3185 mandated by TCOLE for all Sheriff Deputies, Reserve Deputies and Constables to be held at the Raymondville Economic Development Corporation on October 11, 2017 from 8:00am to 12:00 noon for a set fee of \$200.00 dollars. Training to be provided by TMPA. ACTION REQUIRED
15. Discussion and Action on Amigos Del Valle County appointment of representative and alternate for fiscal year 2017-2018. ACTION REQUIRED
16. Discussion and Action to approve the following copier lease agreements with Archer Business Systems;
 - A.) Elections Office. ACTION REQUIRED
 - B.) Jail Annex. ACTION REQUIRED
 - C.) Library. ACTION REQUIRED
 - D.) Sheriff's Office. ACTION REQUIRED
17. Discussion and Action to approve in returning the law enforcement equipment and used vehicle back to the DA's Office, which was approved at the regular meeting on November 10, 2016.
18. Discussion and Action to approve transferring 2011 Dodge Truck VIN 3D7TT2CT0BG573202 to Willacy County Sheriff Office. ACTION REQUIRED
19. Discussion and Action to approve donation 2011 Dodge Truck VIN 3D7TT2CT0BG573202 to Willacy County Precinct # 1. ACTION REQUIRED
20. Discussion and Action to award professional services contract for application and administration services for the Restore Act Project. ACTION REQUIRED
21. Discussion and Action to renew Consulting Contract with William Rusteberg. ACTION REQUIRED
22. Discussion and Action on Esteban V. and Dominga A. Capetillo Subdivision Willacy County, Texas, amended plat for revision of Tract 1 further subdividing of Lot 1 and Lot 2 of same Tract 1. ACTION REQUIRED
23. Discussion and Action of the lands of Beverly J and Gary Snood Grass. ACTION REQUIRED

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24. Discussion and Action of a resubmission of outlot 42 town site of Sebastian, Family Dollar Sebastian. ACTION REQUIRED
25. Approval of Claims. ACTION REQUIRED.
26. Approval of Travel Request. ACTION REQUIRED.
27. Adjourn.

THE COURT MET:

PRESENT:

Aurelio Guerra, Jr.,	County Judge,
Eliberto Guerra,	Commissioner, Precinct 1,
Oscar De Luna,	Commissioner, Precinct 2,
Henry De La Paz,	Commissioner, Precinct 3,
Eduardo Gonzales,	Commissioner, Precinct 4,
Annette Hinojosa,	County Attorney,
Ida Martinez,	County Auditor,
Elizabeth Rios,	County Clerk Deputy,

ABSENT

arrives at 10:19 a.m.

WHEREUPON, the Court was opened to the following proceedings were had to wit:

PERSONS VISITING THE COURT:

No one signed the sign in sheet.

1. Call to Order – Chairman Aurelio Guerra, Jr.
2. Roll Call / Establishment of Quorum – Commissioner Henry De La Paz – **ABSENT**
3. Invocation – Commissioner Eduardo Gonzales
4. Public Comment(s) – Laurie Limbacher with Limbacher and Godfrey on reference to the Historical Marker where it will be placed and having a celebration by the end of October. Also, comments on the Willacy County Courthouse-THCPP Emergency Grant Projects.

Chairman Guerra, comments on reference to the Historical Marker that might be place by the end of October and looking forward for remodeling the Courthouse.

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Agenda # 5

IN REGARDS TO APPROVAL OF
THE FOLLOWING TAX RATES
THROUGH RESOLUTION:

(A) General Funds

1. Maintenance and Operations

Motion was made by Commissioner Gonzales, seconded by Commissioner De Luna for approval of Maintenance and Operations for the year 2017-2018 at 0.63920. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

(B) Road and Bridge

Motion was made by Commissioner Gonzales, seconded by Commissioner De Luna for approval of Road and Bridge for the year of 2017-2018 at tax rate at 0.11760. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 6

IN REGARDS TO ADOPTION OF
2017-2018 SALARY SCHEDULES

Motion was made by Commissioner Gonzales, seconded by Commissioner De Luna for approval of 2017-2018 Salary Schedules, as read and presented. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 7

IN REGARDS TO ADOPTION OF
2017-2018 WILLACY COUNTY
BUDGET

Motion was made by Commissioner Gonzales, seconded by Commissioner De Luna for approval of 2017-2018 Willacy County Budget, as presented. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 8

IN REGARDS TO APPROVAL OF
SPECIAL CLAIMS FOR THE REMAINDER
OF FISCAL YEAR 2016-2017 ON ALL
THE FOLLOWING:

- | | |
|---|------------------------------------|
| A. Postages | K. State Quarterly Report |
| B. Utilities | L. Travel Advances |
| C. Gasoline & Diesel Fuel Payments | M. Texas Association of Counties |
| D. Taxes | N. Grant Expenditures |
| E. Rents | O. Trust Fund Refunds |
| F. Contracts | P. Refunds |
| G. Payroll Reports | Q. Jury Fees |
| H. Drug Enforcement | R. Debt Services |
| I. Communication Expenses | S. Court Ordered Attorney Payments |
| J. Advertisement of Treasurer Quarterly Reports | T. All Legal Services |

Motion was made by the Chairman, seconded by Commissioner Gonzales for approval of Special Claims for the remainder of Fiscal Year 2016-2017 for the following:

- | | |
|---|------------------------------------|
| A. Postages | K. State Quarterly Report |
| B. Utilities | L. Travel Advances |
| C. Gasoline & Diesel Fuel Payments | M. Texas Association of Counties |
| D. Taxes | N. Grant Expenditures |
| E. Rents | O. Trust Fund Refunds |
| F. Contracts | P. Refunds |
| G. Payroll Reports | Q. Jury Fees |
| H. Drug Enforcement | R. Debt Services |
| I. Communication Expenses | S. Court Ordered Attorney Payments |
| J. Advertisement of Treasurer Quarterly Reports | T. All Legal Services |

Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 9

DISCUSSION AND ACTION TO
RESEND THE APPROVAL OF
INTEGRITY AND LEASING FOR THE
PHONE SYSTEM AND NETWORK
CABLING FOR THE WILLACY COUNTY
SHERIFF'S OFFICE BECAUSE NO
CONTRACT WAS ENTERED INTO

Motion was made by Commissioner Gonzales, seconded by Commissioner De Luna for approval to rescind the motion approving of Integrity and Leasing for the phone system and network cabling for the Willacy County Sheriff's Office because no contract was entered into. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 10

DISCUSSION AND ACTION TO
APPROVE THAT IN LIMITED
CIRCUMSTANCES FOR THE DA
AND/OR THE ASSISTANT DA'S TO
TRAVEL OUT OF STATE TO ATTEND
TRAININGS AND/OR CONFERENCES
IF NECESSARY FOR IN PREPARATION
FOR PRESECUTING CASES

As per the Chairman, no action taken on this item.

Agenda # 11

IN REGARDS TO AUTHORIZATION FOR
PRECINCT 1 CONSTABLE TO COMMISSION 1
RESERVED DEPUTY SAM ADAME
TO ASSIST IN THE PRECINCT 1
CONSTABLES OFFICE

Motion was made by Commissioner Guerra, seconded by Commissioner Gonzales for approval for Precinct 1 Constable to commission 1 Reserved Deputy Sam Adame to assist in the Precinct 1 Constables Office. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 12

IN REGARDS TO AUTHORIZATION
TO DETERMINE FUND THE PART-
TIME DEPUTY COUNTY CLERK IS
TO BE OUT OF

Motion was made by Commissioner Guerra, seconded by Commissioner Gonzales for approval to fund the part-time Deputy Clerk to be paid out from General Fund, effective October 9th. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 13

DISCUSSION AND ACTION TO
APPROVE AGREEMENT FOR
COURT REPORTING SERVICES

Motion was made by Commissioner Gonzales, seconded by Commissioner De Luna for approval of agreement for Court Reporting Services. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 14

DISCUSSION AND ACTION TO
APPROVE TRAINING FOR THE
NEW LEGISLATIVE UPDATE #3185
MANDATED BY TCOLE FOR ALL
SHERIFF DEPUTIES, RESERVE
DEPUTIES AND CONSTABLES TO
BE HELD AT THE RAYMONDVILLE
ECONOMIC DEVELOPMENT
CORPORATION ON OCTOBER 11,
2017 FROM 8:00 A.M. TO 12:00 NOON
FOR A SET FEE OF \$200.00 DOLLARS.
TRAINING TO BE PROVIDED BY TMPA

Motion was made by Commissioner Gonzales, seconded by Commissioner De Luna for approval of training for the new Legislative Update #3185 mandated by TCOLE for all Sheriff Deputies, Reserve Deputies and Constables to be held at the Raymondville Economic Development Corporation on October 11, 2017 from 8:00 a.m. to 12:00 noon for a set fee of \$200.00 dollars. Training to be provided by TMPA. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 15
DISCUSSION AND ACTION ON
AMIGOS DEL VALLE COUNTY
APPOINTMENT OF REPRESENTATIVE
AND ALTERNATE FOR FISCAL YEAR
2017-2018

Motion was made by Commissioner De Luna, seconded by Commissioner Gonzales for approval for Amigos Del Valle County appointment of Commissioner Eduardo Gonzales, as representative and Commissioner Oscar De Luna, as alternate for fiscal year 2017-2018. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 16
DISCUSSION AND ACTION TO
APPROVE THE FOLLOWING COPIER
LEASE AGREEMENTS WITH ARCHER
BUSINESS SYSTEMS

Motion was made by Commissioner Gonzales, seconded by Commissioner De Luna for approval of copier lease agreement with Archer Business System for Election's Office. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Motion was made by Commissioner Guerra, seconded by Commissioner Gonzales for approval of copier lease agreement with Archer Business System for Jail Annex. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Motion was made by Commissioner Guerra, seconded by Commissioner De Luna for approval of copier lease agreement with Archer Business System for Library. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Motion was made by Commissioner De Luna, seconded by Commissioner Gonzales for approval of copier lease agreement with Archer Business System for Sheriff's Office. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 17

DISCUSSION AND ACTION TO
APPROVE IN RETURNING THE
LAW ENFORCEMENT EQUIPMENT
AND USED VEHICLE BACK TO THE
DA'S OFFICE, WHICH WAS APPROVED
AT THE REGULAR MEETING ON
NOVEMBER 10, 2016

Motion was made by Commissioner Guerra, seconded by Commissioner Gonzales for approval in returning the law enforcement equipment and used vehicle back to the DA's Office, which was approved at the Regular Meeting on November 10, 2016. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 18

DISCUSSION AND ACTION TO
APPROVE TRANSFERRING 2011
DODGE TRUCK VIN 3D7TT2CT0BG573202
TO WILLACY COUNTY SHERIFF
OFFICE

Motion was made by Commissioner Guerra, seconded by Commissioner De Luna for approval of transferring 2011 Dodge Truck VIN 3D7TT2CT0BG573202 to Willacy County Sheriff's Office. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 19

DISCUSSION AND ACTION TO
APROVE DONATION 2011 DODGE
TRUCK VIN 3D7TT2CT0BG573202
TO WILLACY COUNTY PRECINCT # 1

Motion was made by Commissioner Gonzales, seconded by Commissioner De Luna for approval of donation of 2011 Dodge Truck VIN 3D7TT2CT0BG573202 to Willacy County Precinct Number 1. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 20

DISCUSSION AND ACTION TO
AWARD PROFESSIONAL SERVICES
CONTRACT FOR APPLICATION AND
ADMINISTRATION SERVICES FOR
THE RESTORE ACT PROJECT

Motion was made by Commissioner Guerra, seconded by Commissioner De Luna for approval to award Professional Services Contract for application and Administration Services for the Restore Act Project. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Motion Amended: Motion was made by Commissioner Guerra, seconded by Commissioner De Luna for approval to award Professional Services Contract for application and Administration Services for the Restore Act Project be awarded to Grantwork. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 21

DISCUSSION AND ACTION TO
RENEW CONSULTING CONTRACT
WITH WILLIAM RUSTEBERG

Motion was made by Commissioner Gonzales, seconded by Commissioner Guerra for approval to renew Consulting Contract with William Rusteberg; upon review from Legal Counsel. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 22

DISCUSSION AND ACTION ON
ESTEBAN V. AND DOMINGA A.
CAPETILLO SUBDIVISION WILLACY
COUNTY, TEXAS, AMENDED PLAT
FOR REVISION OF TRACT 1 FURTHER
SUBDIVIDING OF LOT 1 AND LOT 2
OF SAME TRACT 1

Motion was made by Commissioner De Luna, seconded by Commissioner Gonzales for approval of Esteban V. and Dominga A. Capetillo Subdivision Willacy County, Texas, amended plat for revision of Tract 1 further subdividing of Lot 1 and Lot 2 of same Tract 1. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 23

DISCUSSION AND ACTION OF
THE LANDS OF BEVERLY J. AND
GARY SNOOD GRASS

Motion was made by Commissioner De Luna, seconded by Commissioner Guerra for approval of the lands of Beverly J. and Gary Snood Grass. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 24

DISCUSSION AND ACTION OF
A RESUBMISSION OF OUTLOT
42 TOWN SITE OF SEBASTIAN,
FAMILY DOLLAR SEBASTIAN

Motion was made by Commissioner Gonzales, seconded by Commissioner Guerra for approval to re-subdivide Outlot 42 Town Site of Sebastian, Family Dollar Sebastian. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 25
IN REGARDS TO APPROVAL
OF CLAIMS

Motion was made by Commissioner De Luna, seconded by Commissioner Gonzales for approval of Claims, as presented. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 26
IN REGARDS TO APPROVAL
OF TRAVEL REQUEST

Motion was made by Commissioner Gonzales, seconded by Commissioner De Luna that the following travel requests be approved:

1. Justice of the Peace Office, Melissa Perez to South Padre, Island, Texas on October 15-18, 2017.
2. DA's Office, travel reimbursement for Nereyda Martinez in the amount of \$1,572.47 for a training held in Las Vegas on May 3-6, 2017 for the Spring Meeting and Forensic Science Seminar Confirmation. (To be paid out of Fund 56 Border Prosecution Grant).

Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Commissioners Court continued with Addendum # 1.